

# TEWKESBURY BOROUGH COUNCIL

<b>Report to:</b>	Overview and Scrutiny Committee
<b>Date of Meeting:</b>	1 May 2018
<b>Subject:</b>	Overview and Scrutiny Committee Work Programme 2018/19
<b>Report of:</b>	Graeme Simpson, Head of Corporate Services
<b>Corporate Lead:</b>	Mike Dawson, Chief Executive
<b>Lead Member:</b>	Councillor G F Blackwell, Lead Member for Organisational Development
<b>Number of Appendices:</b>	One

## **Executive Summary:**

The work programme detailed in Appendix 1 provides the core work activities of the Committee. The programme as it stands is a combination of standing agenda items such as performance management information, complaints, policy and strategy updates and new areas of review that have emerged and have been built into the programme. The programme remains flexible, allowing new areas of activity that will emerge during 2018/19 to be built in.

## **Recommendation:**

**To APPROVE the Overview and Scrutiny Work Programme 2018/19.**

## **Reasons for Recommendation:**

The Overview and Scrutiny Committee must deliver the work required of it as set out in the Council's Constitution. This must be set within the context of the Council's priority areas and the resources available to undertake the review.

## **Resource Implications:**

The Overview and Scrutiny Committee has an annual budget of £1,000 to support delivery of its work programme.

## **Legal Implications:**

None directly arising from this report.

## **Risk Management Implications:**

Effective Overview and Scrutiny supports delivery of the Council's vision, values and priorities.

## **Performance Management Follow-up:**

The work programme is a standing item on the agenda of each Overview and Scrutiny Committee.

## **Environmental Implications:**

None.

### **1.0 INTRODUCTION/BACKGROUND**

- 1.1** The work programme detailed in Appendix 1 provides the core work activities of the Committee for 2018/19. The programme as it stands is a combination of standing agenda items such as performance management information, complaints, six monthly policy and strategy updates and new areas of review that have emerged and have been built into the programme.

### **2.0 2018/19 WORK PROGRAMME**

- 2.1** Some of the Committee's work cannot be planned, for example, any new areas of review that may emerge during the year; referral of issues from Council; call-in of decisions etc. The programme is therefore based upon what is known at this point in time but remains flexible, to allow changes to be made where appropriate.
- 2.2** Attention should be drawn to the Committee's Agenda for 12 June 2018 – 'policies and strategies'. On an annual basis, a list of policies and strategies is brought before the Committee. This will further help inform the Committee's work programme.
- 2.3** Another area that traditionally generates additional work activity for the Committee is presentational reviews. The most common source for these types of presentations is when the Committee reviews the performance management information and asks for further, specific information on a Council Plan activity. Presentations are often made by one of the Council's key partners, as they contribute to the delivery of the Council's priorities. There are also a small number of pending items in the programme which will be brought to fruition during the year.

### **3.0 OTHER OPTIONS CONSIDERED**

- 3.1** None.

### **4.0 CONSULTATION**

- 4.1** None.

### **5.0 RELEVANT COUNCIL POLICIES/STRATEGIES**

- 5.1** Council Plan 2016-20.

### **6.0 RELEVANT GOVERNMENT POLICIES**

- 6.1** None.

### **7.0 RESOURCE IMPLICATIONS (Human/Property)**

- 7.1** Possible use of the £1,000 budget to support any scrutiny reviews that may arise.

- 8.0 SUSTAINABILITY IMPLICATIONS (Social/Community Safety/Cultural/ Economic/ Environment)**
- 8.1** The Committee will consider these implications when undertaking reviews and in making its recommendations.
- 10.0 IMPACT UPON (Value For Money/Equalities/E-Government/Human Rights/Health And Safety)**
- 10.1** The Committee will consider these implications when undertaking reviews and in making its recommendations.
- 11.0 RELATED DECISIONS AND ANY OTHER RELEVANT FACTS**
- 11.1** None.

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**Background Papers:** None

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**Appendices:** Appendix 1 – Overview and Scrutiny Work Programme 2018/19